

Finance Committee Meeting Minutes
Monday, February 29,, 2016

Attendance: Chairmen, Ed Hoak; Committee Members, Joe Freitas, Nancy Gajoli and Michele Hamilton.

Selectmen, Wendy Cochrane

Accountant, Kathy Avilla

Capital Planning, Rich Moroff

Meeting called to order at 6:30.

Reviewed the Finance Committee minutes of February 22, 2016, motion was made and seconded to accept the minutes with minor correction of spelling on Ms. Cochrane's first name and unanimously voted for acceptance.

Capital Planning Committee member, Rich Moroff handed out the Capital Planning Committee Report for 2015-2020. Rich indicated that the items highlight in red are critical for the departments this year.

- Fire department – Lucas AutoPulse (CPR) for a total cost of \$18,000.
- Police department – Two cruisers at \$45,000 each for a total of \$90,000. (Lease due up this year.
- Highway department – Small truck at a cost of \$48,950.
- School department –(HAVC) Energy management system at \$21,000.
- School department –Lawn/snow tractor.

Based on the findings, the Finance Committee requested Mr. Moroff to go back to various departments and ask specific questions related to some of the items listed.

- Fire department – The Lucas AutoPulse (CPR), would this item be placed on the fire truck or in an ambulance? Do we have new CPR units already available?
- Additional, the Highway Department is looking for radios at a cost of \$5,000.00. Fincom would like to know what type of radio they are requesting, 450 megahertz, portable or base station. Based on type, we may be able to work something out.

After several discussions, reviewing the Capital Planning Committee revenue forecast provided by the Capital Planning Committee, the overall total of \$197,950.00 requested leaves a heavy burden on the revenues available. (\$5,000 for radios not included in total).

Selectmen, Wendy Cochrane shared basic information related to the Police and Dispatch contract agreement. Increase of 2% each year for three years. \$250. For the cleaning of uniforms, new hires will get a \$2,000 for uniforms and an additional 1 personal day.

Finance Chairman Ed Hoak, review the 5 year plan and changes made as discussed at previous meeting of February 22, 2016.

Finance Committee members were advised that SBRHS will present budget on March 15, 2016 at 7:30. Meeting will be held at the high school.

Next meeting to be held on March 10, 2016 at the Berkley Town Hall.

Motion made and seconded to adjourn meeting at 8:20pm/unanimously voted for acceptance.